

★This “Application Guidelines” is an English translation of the official announcement in Japanese. Applicants should observe the Japanese guidelines and application forms, and may fill in English.

Application Guidelines of 2019 Kyushu University Fund Support Program for the Students to Attend International Conferences (for Students)

1. Purpose

The purpose of the program is to expand opportunity of Kyushu University students for delivering research presentation at international conferences and to foster their sense of globalization. This program will support travel expenses of the students who submit research paper (including joint name) and present research results (by oral, poster) at international conferences.

2. Eligibility

Kyushu University graduate students who are accepted or have submitted oral presentation or poster session for international conference held in overseas. Those who will receive a support from other fund for the travel and who are a successful applicant of JSPS researcher are not eligible for the program.

3. Period of the Program Implementation

Leave Japan during the period of 1 April, 2019 to 31 March, 2020.

※Retroactive application is acceptable.

4. Number of Scheduled Selections

A few students

5. Amount and Use of the Travel Abroad Scholarship

(1) The amount of the grant will be 50,000 yen - 250,000 yen per conference depending on the location.

Category	Grant (yen)	Location
A	50,000	Taiwan, South Korea
B	100,000	China, Southeast Asia
C	150,000	South Asia, North America(Hawaii), Pacific Islands, Mongol, Russia (Far East)
D	200,000	Oceania
E	250,000	North America (except Hawaii) Europe, Russia, Middle East, Central America, South America, Africa

※If the location is not listed above, please make inquiries.

(2) The travel abroad scholarship can be used for a travel expense, a travel expense in general such as air ticket, accommodation and living expenses and a registration fee of the international conference.

6. Application Procedures

- The applicant must submit 様式1 (申請書「海外留学支援事業(大学院 国際会議等参加支援)」) (the Form 1 Kyushu University Fund Support Program Application Form)、様式2 and 様式3 (the Form 3) to the Student Affairs Division for School of Engineering.
- Recommendation from Kyushu University faculty (professor, associate professor, lecturer, assistant professor) is required for the application.
- An applicant may apply before or after the international conference.
- An applicant may only receive one support program per one fiscal year.

Application due date:

17:00 on Monday 16 December, 2019

Student Affairs Division (West 4 - 2F #203)

*Submit the form 1, 2 and 3 as paper based documentation to the Student Affairs Division.

*The form 1 (Excel) must be submitted to the email address (kotkokusai@jimu.kyushu-u.ac.jp).

(Notes on the application procedure)

- Each graduate school will evaluate, set a priority, and apply with the submitted application forms by the following deadlines.

(Others)

- As a general rule, each faculty member (professor, associate professor, lecturer, assistant professor) may recommend one case per year and must have donated to either Kyushu University 100th Anniversary Project or Kyushu University Fund in the past.

7. Announcement of the Results

Mid or late January 2020

8. Responsibilities of the Successful Applicants

The successful applicants must submit the result report to his/her graduate student section within the designated period.

9. Notes for the Successful Applicants

(1) Those who could not deliver presentation (by oral, poster) at international conferences or unexecuted the responsibility explained above will be requested to return the travel abroad scholarship.

(2) The applicant's name, graduate school/department and year (grade) will be posted on Kyushu University Websites.

10. Screening Method

A number of successful applicants will be determined based on the scholarship budget distributed to each graduate school. Those listed top on the priority list made by each graduate school will be selected.

In addition, those whose recommended faculty has not donated in the past will not be selected despite of the priority.

11. Contact

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Student Affairs Division

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