

# **Application Guide for Research Students (2026 April/October Admission)**

Student Affairs Division, Administrative Office Graduate  
School of Engineering, Kyushu University

## **1. Admission Requirement**

Applicants who want to apply for research student at Kyushu University must hold a Bachelor degree or equivalent to a Bachelor degree.

## **2. Application Deadlines**

Spring Semester (April entrance) – 7 January, 2026

Fall Semester (October entrance) – 2 July, 2026

✱ For international students who do not need to receive a COE, applications will be accepted after the above deadline. Please consult with us.

## **3. Where to submit**

Student Affairs Division, School of Engineering Kyushu University (#203, 2<sup>nd</sup> floor in West 4 building)

✱ Applicants should submit all the necessary documents through the chairperson of the department by the deadline.

## **4. Application Procedures**

### **(1) How to apply**

Please submit the following documents below.

✱ It should be done after your supervisor (prospective supervisor) or chairperson of the department permitted your research theme.

### **(2) Application Documents**

- A) Application Form for Research Student (use the form designated by the Kyushu University)
- B) Resume (designated by the Kyushu University)
- C) Graduation (or expected graduation) certificate (from your latest educational institutions and only Japanese or English one is acceptable.)
- D) Academic Transcript (as above.)
- E) Photocopy of passport
- F) Photocopy of residence card issued in Japan (only if applicable/if you have it)
- G) Photocopy of the bank transfer receipt for payment of screening fee Screening fee: 9,800 JPY
- H) (\*)Recommendation Letter written by your supervisor at your latest educational institutions. (Only Japanese or English one is acceptable.)
- I) (\*)Certificate for Japanese proficiency (Photocopy is available.)

(\*) Items marked with an asterisk (\*) are optional. However, they must be submitted at the request of the prospective supervisor.

## **5. Payment of the Screening Fee**

A) Please refer to the colored appendix and <https://e-shiharai.net/ecard/> for details.

B) Payment at a Convenience Store (available only in Japan)

Please refer to the colored appendix and <https://e-shiharai.net/> for details.

C) Payment by Telegraphic Transfer (Payee's bank account)

三井住友銀行 福岡支店 普通預金

住所：〒819 - 0011 福岡市博多区博多駅前 1 丁目 1-1

口座番号：7119240

口座名義：九州大学

\*For international remittance, please see "Appendix Sheet" for the payee's bank account information.

Please note the following points when you make the payment:

- A) All the bank charges must be paid by the applicant. Please do not deduct the bank charge from the amount you are required to pay (9,800 JPY). Please make sure you remit the exact fee in JAPANESE YEN.
- B) When you make the remittance, please quote a department code and your name on the section of the remitter. The department codes for research student:  
Graduate School of Engineering – 5TE  
Graduate School of Information Science and Electrical Engineering- 5IE
- C) We recommend you to use major banks to transfer the fee.

## 6. Entrance Procedures for successful applicants

The result notification will be sent to successful applicants via email. The entrance procedure will also be mailed to you later. After receiving the notification, you must complete the following procedures during the designated period (as soon as you arrive in Japan, or within 2-3 weeks after your arrival).

- 1. Entrance fee: 84,600 JPY
- 2. Tuition fee: Annual 356,400 JPY

Payment of tuition fee: Due date

Spring semester: by April 20<sup>th</sup>, 2026 (178,200 JPY)

Fall semester: by October 20<sup>th</sup>, 2026 (178,200JPY)

(Notes) If the entrance fee and tuition fee are revised, the new amounts of these fees are applied.

# Appendix Sheet (Account Information)

## Beneficiary:

Account Holder	Kyushu University
Address	744 Motooka, Nishi-ku, Fukuoka 819-0395
Nationality	JAPAN

## Beneficiary's Bank:

Name	SUMITOMO MITSUI BANKING CORPORATION
Branch Name	FUKUOKA BRANCH
Address	1-1-1 Hakataekimae, Hakata-ku, Fukuoka 812-0011, JAPAN
A/C No.	7119240
Swift Code	SMBCJPJT

## Account Number:

Application Fee	7119240
Enrollment Fee	7119238
Tuition Fee	7119226