



# Autumn 2025 FACT SHEET

Faculty-wide Partnership  
Exchange Program



**Application Deadline:**  
**Thu, May 1st 2025**



Get your  
application form  
from here!







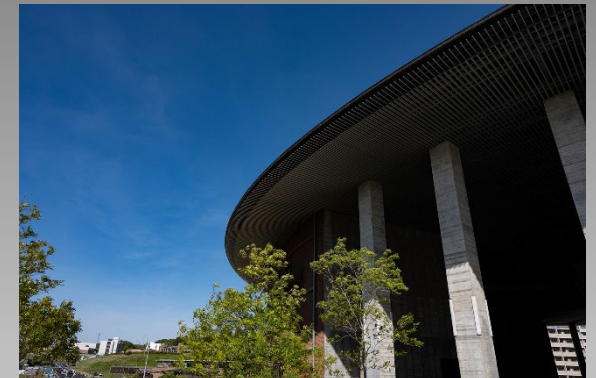
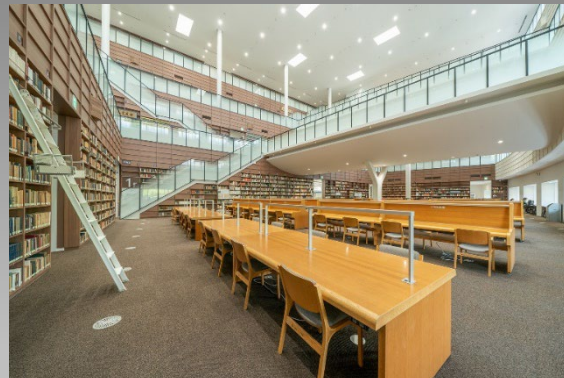
# General Information

Our Office	The International Office for Engineering, Information Science and Electrical Engineering (ISEE) and Integrated Frontier Sciences (The International office for Engineering)	
	Address: West 4 Building, 2 <sup>nd</sup> Floor Room No, 203 744 Moto-oka, Nishi-ku, Fukuoka, 819-0395 JAPAN	
E-mail	kotio@jimu.kyushu-u.ac.jp	
Campus	Ito campus: Access & Campus map <a href="https://www.kyushu-u.ac.jp/en/campus/ito/">https://www.kyushu-u.ac.jp/en/campus/ito/</a>	Kyushu University ITO Campus Drone Movie <a href="https://www.youtube.com/watch?v=pzU5B4uF2Ks">https://www.youtube.com/watch?v=pzU5B4uF2Ks</a>
		
Academic Calendar	<a href="https://www.kyushu-u.ac.jp/en/faculty/schedule/">https://www.kyushu-u.ac.jp/en/faculty/schedule/</a>	
Exchange Period	<b>1 year</b>	<u>Spring Admission</u> : from April to March <u>Fall Admission</u> : from October to September
	<b>1 Semester</b>	<u>Spring Admission</u> : from April to September <u>Fall Admission</u> : from October to March
Fee	Tuition, application fees, matriculation are exempted while students remain enrolled at their home university where they pay tuition fees.	
Available Scholarships for Faculty-Wide exchange program students (JASSO & KU Friendship)	Our office will nominate students who wish to apply for these scholarships after receiving all documents from your university. We calculate all applicants grade from the previous year at the time of university selection. These scholarships are highly competitive based on a review of the student's academic information. Students cannot receive it in combination with other scholarships specified in university policies. Please note that these scholarships will be available only after your arrival in Japan. Results will be announced approximately 2 weeks before your admission to KU.	
<b>Application Deadline Thursday, May 1st, 2025</b>		



# What type of Schools Can Exchange Students Enroll in?

1	School of Engineering <a href="https://www.eng.kyushu-u.ac.jp/e/list_school.html">https://www.eng.kyushu-u.ac.jp/e/list_school.html</a>		HP
2	Graduate School of Engineering <a href="https://www.eng.kyushu-u.ac.jp/e/list_graduate.html">https://www.eng.kyushu-u.ac.jp/e/list_graduate.html</a> <a href="https://www.eng.kyushu-u.ac.jp/e/movie.html">https://www.eng.kyushu-u.ac.jp/e/movie.html</a>	 	HP Movie
3	Graduate School of Information Science and Electrical Engineering (ISEE) <a href="https://www.isee.kyushu-u.ac.jp/e/organization.html">https://www.isee.kyushu-u.ac.jp/e/organization.html</a>		HP



What type of Programs Can Nominated Student Apply?

**1. Special Auditing Students (with credits)**

(Classroom study only)

\*The notice of course registration will be sent to the exchange students directly via email around late September (for October admission) or late March (for April admission). Due to KU regulations, undergraduate students cannot take classes for Graduate students. In addition, exchange students can only take classes in Schools/ Graduate Schools with which they have an agreement.

*\*By Japanese law, exchange students on a student visa, who will mostly audit classes must have over 10 hours (600 minutes) of taught class sessions every week (7 class sessions per week).*

**2. Special Research Students (NO CREDITS)**

(Nominated students join a research lab in the Graduate School and do research)

\*You are required to contact with your prospective supervisors and discuss the details of your research. You MUST reach an agreement for your acceptance in advance, and provide us this information when applying. (Application Form: Sec. 11)

In case you plan to do research activities in the lab, please consult with Kyushu University through the home university with the name of your prospective supervisor at KU. In principle, exchange students cannot conduct research activities in a lab without prior approval.

\*Please select the program you want to apply for very carefully, as you cannot change the program after we issue the Certificate of Acceptance.

What Kind of Documents Do Nominated Students Need to Provide?

1. **Application form**

2. **Enrollment certificate issued by the home university**

(An official letter or certificate of enrollment to certify that the students are enrolled in their home university throughout their study at Kyushu University with estimated graduation date.)

3. **Official academic transcript issued by the home university**

4. **Letter of recommendation written by the academic advisor of the home university**

(With a handwritten signature is preferable.)

5. **Photocopy of passport**

6. **(Only for Research Student)** Any documents that proves your acceptance from the prospective supervisor at KU

# How to apply and the process for the FW Student Exchange Program






1.	<p>Interested students should consult with their home university's International Office for application. Students must be nominated by their home university before application</p> <p>Please refer to the following URL for the Student Exchange Agreement for admission requirements for each university. <a href="https://www.isc.kyushu-u.ac.jp/intlweb/agreeview/worldmap.php?en=1">https://www.isc.kyushu-u.ac.jp/intlweb/agreeview/worldmap.php?en=1</a></p>
2.	<p>Nominated students must submit the application documents to their home university.</p>
3.	<p>Their home university compiles all application documents for nominated students and submit them to our office by the deadline via e-mail.</p>
4.	<p>After the approval of the student's admission, our office sends the certificate of acceptance via e-mail to their host university.</p>
5.	<p>The International Affairs Division of Kyushu University (not our office) will contact the students directly via email to introduce the On-line application system about the CoE (Certificate of Eligibility), the dormitory and other related information about entering Japan.</p>



# Search for Supervisors & Courses

## Academic Staff Educational and Research Activities Database

\*Please note that only Professors/Associate professors can be their supervisors, not Assistant professors.

School of Engineering	<a href="https://hyoka.ofc.kyushu-u.ac.jp/html/home_en.html">https://hyoka.ofc.kyushu-u.ac.jp/html/home_en.html</a> *School of Architecture : Courses conducted only in Japanese	
Graduate School of Engineering	<a href="https://hyoka.ofc.kyushu-u.ac.jp/html/home_en.html">https://hyoka.ofc.kyushu-u.ac.jp/html/home_en.html</a>	
Graduate School of Information Science and Electrical Engineering (ISEE)	<a href="https://www.isee.kyushu-u.ac.jp/e/staff.html">https://www.isee.kyushu-u.ac.jp/e/staff.html</a>	
Faculty of Engineering/Graduate School of Engineering HP	<a href="https://www.eng.kyushu-u.ac.jp/e/">https://www.eng.kyushu-u.ac.jp/e/</a>	
Graduate School of Information Science and Electrical Engineering (ISEE) HP	<a href="https://www.isee.kyushu-u.ac.jp/e/">https://www.isee.kyushu-u.ac.jp/e/</a>	
International Undergraduate Program in English (IUPE)	HP: <a href="https://iup.eng.agr.kyushu-u.ac.jp/">https://iup.eng.agr.kyushu-u.ac.jp/</a> Timetable: <a href="http://qubes.kyushu-u.ac.jp/list.php?CONTENTS=11">http://qubes.kyushu-u.ac.jp/list.php?CONTENTS=11</a>	
Courses <u>NOT</u> open to Faculty-wide exchange students	Departments not listed in the Agreement on student exchange between Kyushu University and your University. <u>Any "KIKAN", JTW, JLCC, QREC courses.</u>	

\*The courses and timetables are arranged for degree students, therefore detailed information and timetables are fixed only several weeks prior to the semester. Also, if you would like to know the details of classes, you can search the Syllabi as well.

Syllabi: <https://syllabus.kyushu-u.ac.jp/>



# Notes on Application to Faculty of Engineering

## Special Audit Students (with Credits)

Exchange students who wish to enroll as a “Special Auditor” in the School of Engineering, Graduate School of Engineering or Graduate School of ISEE at Kyushu University should specify the department or major they wish to study and list several potential academic supervisors.

**Both should be in line with their study plan.** Please provide us this information when applying. \*Application Form: Sec. 9 &10

\*Exchange students who are enrolled at Kyushu University as a “Special Auditor” can take courses given at the School of Engineering, Graduate School of Engineering, and Graduate School of ISEE with the permission of the instructor in charge.

\*Exchange students who are enrolled at Kyushu University as a **“Special Auditor” are not allowed to take courses involving practical training or experiments at the School of Engineering, Graduate School of Engineering and Graduate school of ISEE.** Some seminars may not be open for exchange students due to a limit of the number of students who are allowed to take them.

\*Undergraduate Exchange Students who are enrolled at Kyushu University as “Special Auditor” may take lecture courses offered by the School of Engineering but cannot audit any courses offered by any Graduate School.

\*Exchange students at KU will have a student visa as an Auditing Student in Japan.  
Their status at KU will be “Special Auditing Student.”

**By Japanese law, exchange students on a student visa, who will mostly audit classes must have over 10 hours (600 minutes) of taught class sessions every week.** Since each class session of Kyushu University is 90-minutes long, international students must register enough subjects to have at least 7 class sessions per week.

## Special Research Students (without Credit)

Exchange Students who wish to enroll as a “Special Research Student” in the Graduate School of Engineering, Graduate School of ISEE at Kyushu University should specify the major in which they wish to enroll.

**\*You are required to contact with your prospective supervisors and reach an agreement for your acceptance in advance.**

\*Application Form: Sec 11)

Information about our faculty members can be found in the webpages below:

1. Search Laboratories: <https://www.eng.kyushu-u.ac.jp/e/laboratory.html>
2. Academic Staff Database: [https://hyoka.ofc.kyushu-u.ac.jp/search/index\\_e.html](https://hyoka.ofc.kyushu-u.ac.jp/search/index_e.html)

Please try to contact them DIRECTLY via the e-mail. However, even if you are able to contact your preferred supervisor directly, it does not necessarily mean that he/she will give you an informal consent to supervise you.

\*Exchange Students enrolled at Kyushu University as a “Special Research Student” may conduct their own research under the instruction of a research supervisor **without taking any credits** courses given at the Graduate School of Engineering and Graduate School of ISEE.

# Useful Information for International Students



## After Arriving in JAPAN

### Orientation for new international students

International Student Exchange Division holds orientation session twice a year (at the beginning of April and at the end of September) for new international students. These are very important opportunities to learn about the campus facilities, traffic rules and the Japanese residency system. They also help you in following the orientation as well. Kyushu University International Student Center offers Japanese language classes for exchange students. They will make an announcement when the date is near.

### Notification of Residential Address

- You must notify your residential address at the local ward office of your residence within 14 days of entering Japan and deciding the address.

Your new address will be written on the back of the **\*residence card**. Bring your residence card to our office ASAP since we must report your current address to the Immigration Bureau of accepting students at KU.

### Opening a Bank Account

- To open a bank account for students planning to receive scholarships in Japan, they need an ID, such as a residence card, which officially certifies their address, name, and date of birth.

### \*Residence Card

- When foreign nationals who plan to stay for more than 3 months in Japan, they are issued with a residence card.

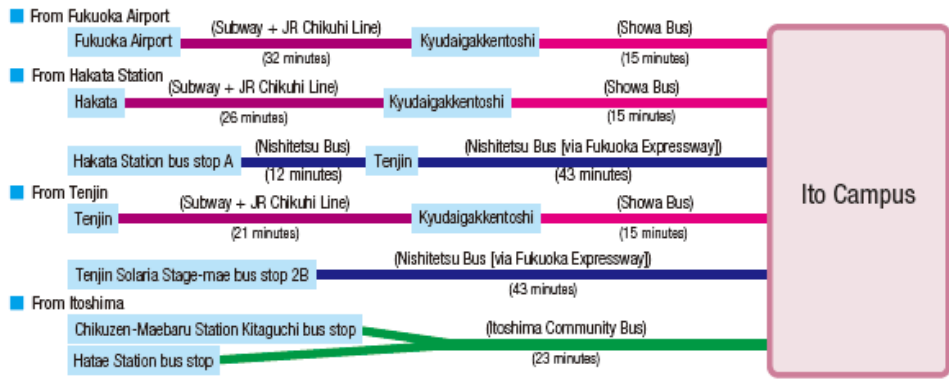
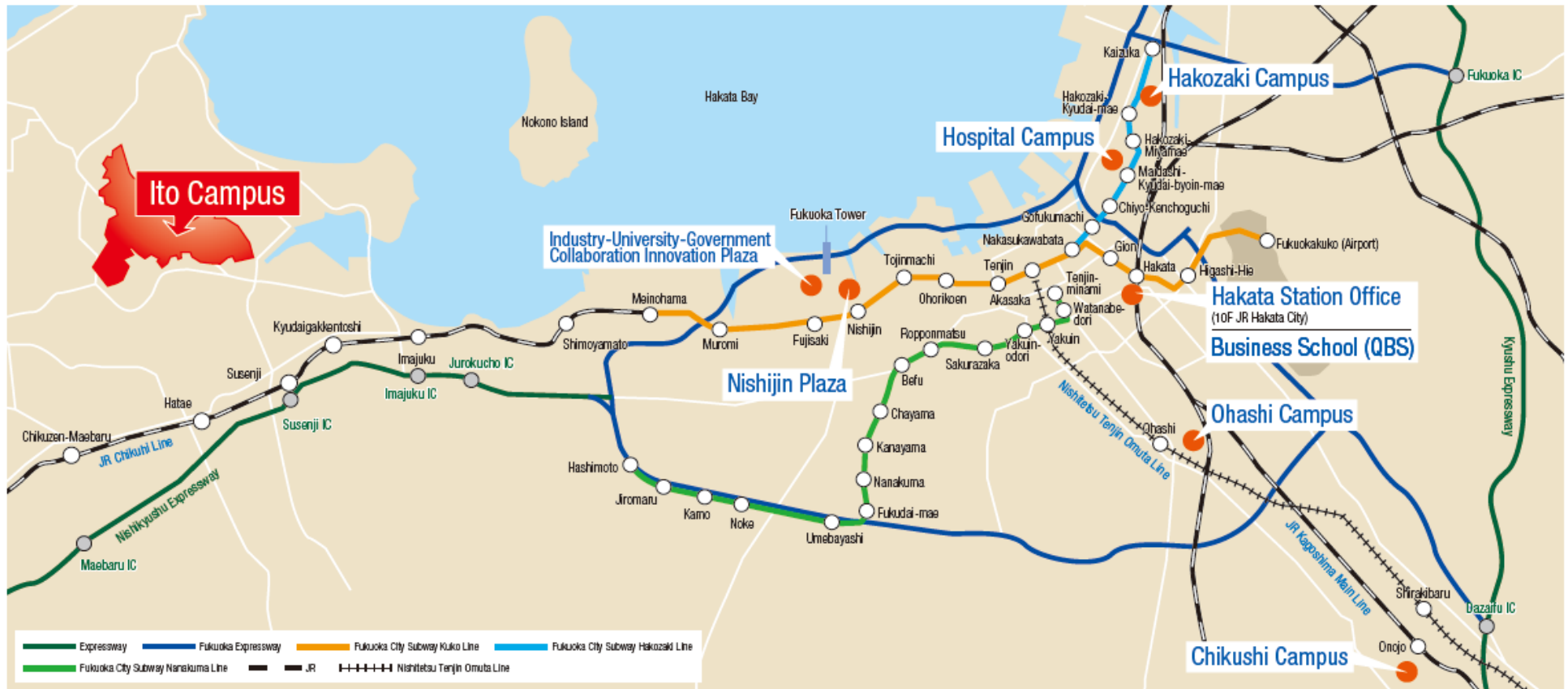


Check out useful information and important things for international students of Kyushu University living in Fukuoka. We also feature guidance videos created by Q-Mate, a student support team composed of Kyushu University students, so feel free to check them out. We also introduce guidebooks and websites that provide a wide range of information about daily life in Japan.

<https://www.isc.kyushu-u.ac.jp/intlweb/en/student/page-019>



# Access to the Ito Campus



Address	
Ito Campus	744 Motooka, Nishi-ku, Fukuoka City
Hakozaki Campus	6-10-1 Hakozaki, Higashi-ku, Fukuoka City
Hospital Campus	3-1-1 Maidashi, Higashi-ku, Fukuoka City
Chikushi Campus	6-1 Kasuga Koen, Kasuga City
Ohashi Campus	4-9-1 Shiobaru, Minami-ku, Fukuoka City
Industry-University-Government Collaboration Innovation Plaza	3-8-34 Momochihama, Sawara-ku, Fukuoka City
Nishijin Plaza	2-16-23 Nishijin, Sawara-ku, Fukuoka City
Hakata Station Office	10F JR Hakata City, 1-1 Hakata-eki Chuogai, Hakata-ku, Fukuoka City